



12 May 2020

Schools at Alert Level 2

Kia ora koutou

This information is directly from the Ministry of Education in regards to the return of school on Monday 18th May

Key principles of Alert Level 2

The two key public health principles that support our approach at Alert Level 2 are first to minimise the risk that someone gets infected in the first place, and second to ensure we can identify and contact anyone who has been in close contact with a person, if someone in a school or early learning centre is infected. Schools will also maintain registers so that children, young people and staff can immediately be contacted by public health services if there is a probable or confirmed case. All Parents and caregivers who come on site need to be noted in the visitor register.

What this means at Marshall Laing

Student wellbeing is paramount - we recognise that some children might feel anxious on returning to school and our priority in the first week is making sure all children are settling back into school life and feel comfortable in the classroom.

Here are some useful links:

[Resources To Help Explain Coronavirus \(COVID-19\) To Children](#)

[TRANSITIONING STUDENTS BACK TO SCHOOL AFTER LOCKDOWN](#)

If your child is sick stay at home - more than ever families need to follow this directive. If your child is sick they need to stay at home. If your child is not feeling well at school we will ask for them to be picked up as quickly as possible.

Visitor register - this will be the biggest change to day to day operations of Marshall Laing. The school needs to keep a register of everyone who comes onto the site during the school day. This includes parents at the start of and at the end of the day if they come onto the school grounds.

This will be a challenge especially at the end of the day where we can normally have anywhere from 100 -120 parents on the school grounds. From the return of school on the 18th May, each of our three entrances (Battersby Avenue, Kimber Hall Avenue and Marshall Laing Avenue) will have a staff member on the gate recording the names of adults who are entering the school site at the start and end of the day. At these busy times we believe this will be quicker and safer than this number of parents going to the school office to sign in.

Marshall Laing Avenue, Battersby Avenue and Kimber Hall Avenue school gates will be unlocked and open from 8.15am - 8.50am and 2.40pm - 3.15pm for the recording of parents coming on to the school site. Outside of those times, parents will have to use the Marshall Laing Avenue entrance and sign in at the school office. Battersby Avenue and Kimber Hall Avenue entrances will be locked during the school day.

How can parents help with this

- Be on time for the start of school and at the end of the day
- Always sign in at the school office if you do visit the school during the school day.
- Try and not come onto the school grounds unless it's necessary. We appreciate that this can be different in the junior school but it might be a good time for you to help your child grow some independence by letting them walk themselves to their classroom and by meeting you at the gate or at a designated spot at pick up times
- Keep physical distancing amongst the adults of 2 metres. Please remember this when you are at the school gate and especially if you need to come into the school office.

School Mobile App for visitor sign in - we are looking at having our visitors sign in through our School Mobile App. Parents, caregivers & visitors can use the App to check in to the school when they arrive outside our gates, a confirmation will appear that they can show to staff on entry or at the gates. Visitors then check out via the App when they leave. Most of our parents are already using our Mobile App for school news and alerts. This is free to download.

To download the school mobile app, please refer to our website: <https://www.marshall.school.nz/whats-happening/mlps-daysheet/>

We will send out more information for the Mobile App Visitor Log soon.

Practising good hygiene - at school we will be emphasising the importance of children regularly washing and drying their hands, coughing into their elbows and not touching their faces. Hand sanitiser will be available in the classrooms and the children will be using this under teacher supervision before and after break times and eating. The school is professionally cleaned at the end of every day and high use surfaces such as tables and door handles will be disinfected. .

Remote learning - will finish on Friday 15th May as teachers will be back to usual classroom teaching roles from Monday 18th May. If your child is unable to attend school due your child being at a higher risk of a severe illness from COVID-19 (eg those with underlying medical conditions) please contact our Deputy Principal Shilpa Soysa at shilpas@marshall.school.nz to discuss how we can continue to support your child with their learning.

Before and after school care (Oscar) - this will operate as per normal in our school hall. The Oscar programme will have their own register of adults who do drop offs and pickups.

Sports and playgrounds - school playgrounds, sports equipment use and activities can resume.

Assemblies - although we are technically allowed to hold assemblies we have decided to put these on hold until we move out of Alert level 2.

Readers club - at present this will not operate at Alert Level 2.

Walking school bus - we hope to have this set up as soon as possible but this might not be in the first week. We will notify parents when this will be commencing.

Ngā mihi

David White

Take care and keep safe